

Washington State Auditor's Office
Accountability Audit Report

Klickitat County Port District No. 1

Audit Period
January 1, 2001 through December 31, 2003

Report No. 68029

Issue Date
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Washington _____
State Auditor

Brian Sonntag

Audit Summary

Klickitat County Port District No. 1 January 1, 2001 through December 31, 2003

ABOUT THE AUDIT

This report contains the results of our independent accountability audit of Klickitat County Port District No. 1 for the period January 1, 2001, through December 31, 2003.

We performed audit procedures to determine whether the Port complied with state laws and regulations and its own policies and procedures. We also evaluated the internal controls established by Port's management.

RESULTS

The Port complied with state laws and regulations and its own policies and procedures in the areas we examined.

RELATED REPORTS

Our opinion on the Port's financial statements is provided in a separate report, which includes the Port's financial statements.

CLOSING REMARKS

We thank Port officials and personnel for their assistance and cooperation during the audit.



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Description of the Port

Klickitat County Port District No. 1 January 1, 2001 through December 31, 2003

ABOUT THE PORT

Klickitat County Port District No. 1 was formed in 1945. The Port seeks to create long-term economic opportunities for local residents by encouraging the creation of diverse, stable employment, public and private capital investment, citizen involvement, and inter-agency coordination to encourage business recruitment, recreational development and quality of life. The Port's three elected Board Members each serve a six-year term.

The Port owns approximately 660 acres of property at Dallesport on the Columbia River. The acreage consists of an industrial park, an aggregate mining operation and a barge dock. Revenues at this site are generated from land/building leases, wharfage, tour boat docking and the sale of water.

Additionally, the Port owns approximately 104 acres of property at Bingen on the Columbia River. Over the past several years, infrastructure has been placed on site in readiness for business park development. The acreage houses three light industrial buildings, a small marina area park, a sailboard park, a boat launch and proposed marina as well as Bingen Lake and its surrounding wetlands. Presently, revenues at this site are generated from land/building leases.

The Port has three full-time employees. The annual operating budgets for 2001, 2002 and 2003 respectively were \$595,964, \$3,160,250 and \$2,947,875 including debt service, infrastructure improvements and buildings.

AUDIT HISTORY

We audit the Port every three years.

The past four audits of the Port covering the prior 10 years have had no findings.

ELECTED OFFICIALS

These officials served during the audit period:

Board of Commissioners:

Position 1

Position 2

Position 3

Norman Deo

Rodger Ford

B. Marc Harvey (2001)

S. Wayne Vinyard

APPOINTED OFFICIALS

Executive Director
Port Auditor

Dianne Sherwood
Vickie Drew

ADDRESS

Port

154 East Bingen Point Way #A
Bingen, WA 98605
(509) 493-1655
(509) 493-4257 (fax)
pok@gorge.net

Audit Areas Examined

Klickitat County Port District No. 1 January 1, 2001 through December 31, 2003

In keeping with general auditing practices, we do not examine every portion of Klickitat County Port District No. 1's financial activities during each audit. The areas examined were those representing the highest risk of noncompliance, misappropriation or misuse. Other areas are audited on a rotating basis over the course of several years. The following areas of the Port were examined during this audit period:

ACCOUNTABILITY FOR PUBLIC RESOURCES

We evaluated the Port's accountability in the following areas:

- Cash receipting
- General disbursements
- Payroll

LEGAL COMPLIANCE

We audited the following areas for compliance with certain applicable state and local laws and regulations:

- Commissioner compensation
- Conflict of interest/officials
- Open Public Meeting Act
- Bid compliance
- Limitation of indebtedness
- Budget compliance
- Financial reports
- Travel expenditures

FINANCIAL AREAS

Our opinion on the Port's financial statements is provided in a separate report. That report includes the Port's financial statements and other required financial information. We examined the financial activity and balances of the Port including:

- Overall presentation of the financial statements
- Revenues
- Cash
- Investments
- Journal entries
- Long-term debt
- Material revenue and expense accounts
- Schedule of State and Local Financial Assistance