

**Washington State Auditor's Office**  
**Accountability Audit Report**

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**Klickitat County Port District No. 1**  
**(Port of Klickitat)**

Report Date  
**December 6, 2010**

**Report No. 1004792**

Issue Date  
**January 3, 2011**



WASHINGTON  
**BRIAN SONNTAG**  
STATE AUDITOR



**Washington State Auditor  
Brian Sonntag**

January 3, 2011

Board of Commissioners  
Port of Klickitat  
Bingen, Washington

***Report on Accountability***

We appreciate the opportunity to work in cooperation with your Port to promote accountability, integrity and openness in government. The State Auditor's Office takes seriously our role to advocate for government accountability and transparency and to promote positive change.

Please find attached our report on Port of Klickitat's accountability and compliance with state laws and regulations and its own policies and procedures. Thank you for working with us to ensure the efficient and effective use of public resources.

Sincerely,

**BRIAN SONNTAG, CGFM**  
STATE AUDITOR

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Klickitat County  
December 6, 2010

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# **Audit Summary**

**Port of Klickitat  
Klickitat County  
December 6, 2010**

## ***ABOUT THE AUDIT***

This report contains the results of our independent accountability audit of the Port of Klickitat from January 1, 2007 through December 31, 2009.

We evaluated internal controls and performed audit procedures on the activities of the Port. We also determined whether the Port complied with state laws and regulations and its own policies and procedures.

In keeping with general auditing practices, we do not examine every transaction, activity or area. Instead, the areas examined were those representing the highest risk of noncompliance, misappropriation or misuse. The following areas were examined during this audit period:

- Accounts receivable – leasehold
- Contracts/agreements
- Open public meetings/records laws
- Disbursements/expenditures
- Payroll/personnel
- Conflict of interest/ethics laws

## ***RESULTS***

In the areas we examined, the Port's internal controls were adequate to safeguard public assets. The Port also complied with state laws and regulations and its own policies and procedures in the areas we examined.

## **Related Reports**

**Port of Klickitat  
Klickitat County  
December 6, 2010**

### ***FINANCIAL***

Our opinion on the Port's financial statements is provided in separate reports, which includes the Port's financial statements.

# Description of the Port

Port of Klickitat  
Klickitat County  
December 6, 2010

## **ABOUT THE PORT**

Klickitat County Port District No. 1 was formed in 1945. The Port's mission is to create long-term economic opportunities for local residents by encouraging the creation of diverse, stable employment, public and private capital investment, citizen involvement, and inter-agency coordination to encourage business recruitment, recreational development and quality of life.

The Port owns approximately 660 acres of property at Dallesport, on the Columbia River. The acreage consists of an industrial park, an aggregate mining operation and a barge dock. Additionally, the Port owns approximately 104 acres of property in Bingen, on the Columbia River. The acreage houses five light industrial buildings, a small marina area park, a sailboard park, a boat launch and proposed marina as well as Bingen Lake and its surrounding wetlands.

An elected, three-member Board of Directors governs the Port. Board Members serve staggered, six-year terms. The Board appoints an Executive Director to oversee the Port's daily operations as well as its four full-time employees. For 2009, the Port operated on an annual budget of approximately \$817,000. The Port's financial reporting was cash basis up through the end of 2007, but effective January 1, 2008, the Port changed its financial reporting to Generally Accepted Accounting Principles (GAAP).

## **ELECTED OFFICIALS**

These officials served during the audit period:

Board of Commissioners:

Norman Deo  
Rodger Ford  
S. Wayne Vinyard

## **APPOINTED OFFICIALS**

Executive Director

Dianne Sherwood (through August 2007)  
Marc Thornsbury (effective December 2007)

## ***PORT CONTACT INFORMATION***

Address: Port of Klickitat  
154 E. Bingen Point Way, Suite A  
Bingen, WA 98605

Phone: (509) 493-1655

Website: [www.portofklickitat.com](http://www.portofklickitat.com)

## ***AUDIT HISTORY***

We audit the Port once every three years. The Port has been free of findings for the past four audits.



## **ABOUT THE STATE AUDITOR'S OFFICE**

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The State Auditor's Office is established in the state's Constitution and is part of the executive branch of state government. The State Auditor is elected by the citizens of Washington and serves four-year terms.

Our mission is to work in cooperation with our audit clients and citizens as an advocate for government accountability. As an elected agency, the State Auditor's Office has the independence necessary to objectively perform audits and investigations. Our audits are designed to comply with professional standards as well as to satisfy the requirements of federal, state, and local laws.

The State Auditor's Office employees are located around the state to deliver our services effectively and efficiently.

Our audits look at financial information and compliance with state, federal and local laws on the part of all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits of state agencies and local governments and fraud, whistleblower and citizen hotline investigations.

The results of our work are widely distributed through a variety of reports, which are available on our Web site and through our free, electronic subscription service. We continue to refine our reporting efforts to ensure the results of our audits are useful and understandable.

We take our role as partners in accountability seriously. We provide training and technical assistance to governments and have an extensive quality assurance program.

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