

	<p style="text-align: center;">PORT OF KLINKITAT BOARD OF COMMISSIONERS MEETING MINUTES October 7, 2008 REGULAR MEETING</p>	
TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) Norm Deo & Rodger Ford; Executive Director (Exec.D) Marc Thornsby; and Administrative Assistant/Bookkeeper (AA/B) Margie Ziegler. PC/Staff Absent: PC Wayne Vinyard. Guests Present: Matt Riley, Rapid Ready Mix.	Meeting called to order at 4:30 pm.
Counsel's Report	None	
Administrative Matters Consent Agenda	Items approved: Payroll Vouchers 6 September 30, 2008, #22472-22488, \$14,142.53 Vouchers 6 October 7, 2008 #22489-22511, \$12,178.13 Vouchers 6 October 17, 2008 Wire Transfer, \$106,428.00	PC Ford M, PC Deo S, to approve the vouchers. MP PC Deo deferred approval of the minutes to next meeting because PC Ford was not in attendance at the September 16, 2008 meeting.
Executive Director's Report: Attorney Services	(Exec.D) Thornsby said the RFQ was sent to attorneys and a notice ran in the local newspapers for two weeks. Thornsby said the Port received only one applicant. Thornsby asked the PC how to proceed. Discussion followed. PC Deo would like to have PC Vinyard's input. PC Ford asked that WPPA be contacted and find out if they have recommendations of attorneys. PC Ford also wanted to know if WPPA has information on what other Ports are paying for legal counsel.	By consensus, PC agreed to have (Exec.D) Thornsby contact PC Vinyard and contact WPPA for Legal Counsel recommendations and costs before negotiating a contract.

<p>Executive Director's Report: Continued . . .</p> <p>James Dean Construction Septic System</p>	<p>(Exec.D) Thornsburg said James Dean Construction has asked if they could install a septic tank and drain field for the building at their expense. Thornsburg said the nearest wastewater line is 625 feet away from property line and would to have a pump installed. Thornsburg said the price to install new wastewater lines is \$45.00 per foot. PC Deo said the Port can expand the wastewater lines in that area at the time of future development.</p>	<p>By consensus, the PC agreed to allow James Dean Construction install a septic tank and drain field for their new building.</p>
<p>Underwood Fruit Water</p>	<p>(Exec.D) Thornsburg discussed the 4ö water connection fee for Underwood Fruit. Thornsburg proposes that UF pay the connection charge for a 3ö connection and all labor and material costs for the fire suppression line connection.</p> <p>(Exec.D) Thornsburg said he is still working with Darrin Eckman, Tenneson Engineering, on completing water master plan and determining the areas of improvement over the next five years.</p>	<p>By consensus, the PC agreed to charge Underwood Fruit 3ö connection plus actual expenses for the connection for fire suppression.</p>
<p>Underwood Fruit Wastewater</p>	<p>(Exec.D) Thornsburg said UF will generate 40 to 50 thousand gallons of non-contact water weekly during the months of May through September. Thornsburg said UF would like to work together with the Port and possibly find an additional use for the water. Thornsburg said there could be an evaporation holding pond constructed on Parcel #42 or an irrigation pipe could be installed along Dock Road and landscaping planted. PC Ford asked about using water for dust control by other tenants. Thornsburg stated this would be difficult unless quantity and use could be guaranteed.</p>	<p>By consensus, the PC directed (Exec.D) Thornsburg to research options for using the non-contact water.</p>
<p>101 Parallel Bldg Update</p>	<p>(Exec.D) Thornsburg said the gutters are on site and will be installed soon. PC Deo said the process is coming along and all issues have been addressed. Thornsburg asked PC Deo to do a final walk through with Terry Wroe when the project is completed. PC Ford said the new skylights were a good investment and improves the amount of natural light in the building. Thornsburg said CPT has signed the second amendment to the lease that will expire December 31, 2008.</p>	

Executive Director's Report: Continued . . . 101 Parallel Bldg Update continued	Thornsby said Randy Salisbury, DSP Architecture, has walked through the 101 Building and will be giving his recommendations for the restroom improvements.	
DIP PUD Easement	(Exec.D) Thornsby said the PUD is proposing a 15' easement on the North side of Dock Road without a sunset clause. Thornsby said he will bring the easement back to a future PC meeting for approval.	
Fire District #4 Request for Multi-Agency Fire Drill/Exercise at the Bingen Point.	(Exec.D) Thornsby said Fire District #4 has requested authorization to use one side of the boat ramp and an area on the point for a multi-agency fire drill/exercise on Sunday, October 26, 2008 from 1:00pm to 6:00pm.	By consensus, the PC agreed to allow Fire District #4 permission to host a multi-agency drill/exercise on Port property.
Salt Cakes #2	(Exec.D) Thornsby said Bob Swackhamer, Dept of Ecology, has been transferred to Bellevue, WA. Thornsby has contacted Ted Wall, Maul, Foster & Alongi, and he estimated a cost of \$25,000 to define the scope of work to go to the Dept of Ecology for clean-up. Thornsby said Salt Cakes #1 Project will be completed in February 2009. Thornsby said there may be reimbursement funds from the Dept of Ecology but only at 75% of the actual costs.	By consensus, the PC directed (Exec.D) Thornsby to contact other engineers to go out for bid to determine the scope of work to remove Salt Cakes #2.
DNR Reclamation Plan	(Exec.D) Thornsby said he received an e-mail from the DNR today stating the reclamation plan had been rejected. Thornsby said he will contact the DNR and then George Bennett if needed.	



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Public Comment	No comments	
Adjournment	PC Deo adjourned the PC Meeting at 6:00pm	

Approved on _____
(Date)

Margie Ziegler, Administrative Assistant

Marc Thornsby, Executive Director

S. Wayne Vinyard, President