

PORT OF KLICKITAT BOARD OF COMMISSIONERS MEETING MINUTES October 28, 2008 REGULAR MEETING		
TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) Norm Deo, Rodger Ford and Wayne Vinyard; Executive Director (Exec.D) Marc Thornsbury; and Administrative Assistant/Bookkeeper (AA/B) Margie Ziegler; Port Auditor George Fox, CPA and Port Consultant Byron Hanke. PC/Staff Absent: none. Guests Present: Matt Riley, Rapid Ready Mix.	Meeting called to order at 1:00 pm.
Budget Workshop	Port Auditor George Fox presented the draft 2009 budget and capital projects five year plan. Fox discussed debt capacity, market conditions and the economy.	
Counsel's Report	None	
Administrative Matters Consent Agenda	Items approved: Minutes ó September 16, 2008 and October 7, 2008 Payroll Vouchers ó October 15, 2008, #22512 - 22517, \$5,471.43 Vouchers ó October 28, 2008 #22518-22540, \$12,285.92	PC Deo M, PC Ford S, to approve the consent agenda. MP.
Maintenance Supervisor Evaluation	(Exec.D) Thornsbury presented the evaluation of Maintenance Supervisor Terry Wroe. Thornsbury said he is satisfied with Wroe's performance and recommends he be made a permanent employee with a wage increase to \$16.90 per hour effective October 16, 2008.	By consensus, the PC agreed to make Maintenance Supervisor Terry Wroe fulltime permanent status and authorize a wage increase to \$16.90 per hour effective October 16, 2008.
Executive Director's Report: PUD ó Right of Way ó Parallel & Dock Rd.	(Exec.D) Thornsbury discussed the PUD right-of-way power line easement for the Dallesport community service line along Dock Road where it crosses under a concrete pad just East of Parallel Ave. Thornsbury said there are options: 1) bore under the concrete, 2) cut the concrete and repair, and 3) route the line around the concrete pad. Matt	By consensus, the PC advised (Exec.D) Thornsbury to recommend the PUD to bore the power line under the concrete pad, but if that cannot be done, to cut

<p>Executive Director's Report: cont PUD ó Right of Way ó Parallel & Dock Rd.</p>	<p>Riley, Rapid Ready Mix, said he installed the concrete pad and knows that it is an 8ö concrete pad with 1ö rebar on top of 10ö of 5/8ö minus gravel base. Riley suggests boring underneath and going through the gravel.</p>	<p>and repair the concrete.</p>
<p>Verizon Wireless Easement</p>	<p>(Exec.D) Thornsby presented the maps from Verizon Wireless regarding an easement. Thornsby said Verizon has an easement that parallels the Portø road to the reservoir and now Verizon wants to alter the easement to parallel Bergland Road for the telephone line. PC Deo does not want any conflicts with the access road to the water tank. PC Vinyard stated the Verizon building location needs to allow enough room for maintenance equipment like a crane to service the reservoir</p>	<p>By consensus, the PC asked (Exec.D) Thornsby to seek alternate locations of the Verizon building and easements to insure building and overhead power lines do not conflict with maintenance equipment accessibility to the reservoir.</p>
<p>DIP Standpipe Water Users</p>	<p>(Exec.D) Thornsby said the PUD would like clarification for billing Dallesport Log Yard for standpipe use. Thornsby said DLY has not been charged a base rate for the standpipe in the past. Thornsby suggested having the PUD bill the Port at no base rate and the Port will bill, assign keys, and keep track of any water customers using the standpipe.</p>	<p>By consensus, the PC agreed to have the PUD bill the Port for the standpipe at no base rate and the Port will bill, collect, and remit usage fees to the PUD.</p>
<p>Underwood Fruit Irrigation</p>	<p>(Exec.D) Thornsby asked the PC for approval to construct an irrigation system to use the Underwood Fruit non-contact water. PC Deo said a simple system could be installed to irrigate drought tolerant plants, a standpipe could be installed for users, and a float could be installed so when the water is not being used it can be sprinkled onto a lot. PC Deo stated the water is an excellent resource and should be put to good use. Thornsby said the Port has to commit to sufficient water usage in order for Underwood Fruit to allow the Port to use it. PC Vinyard said plants will result in an expense for maintenance. PC Vinyard said water conservation is important and having to use DIP water as a backup for irrigation when there is no UF water could be a waste of industrial park water.</p>	<p>By consensus, the PC direct (Exec.D) Thornsby to investigate options for the non-contact water for non irrigation use.</p>



Your complimentary
use period has ended.
Thank you for using
PDF Complete.

[Click Here to upgrade to
Unlimited Pages and Expanded Features](#)

Miscellaneous

Committee Updates

Ford: PC Ford said he will attend a tour of Dallesport on the November 11, 2008 with Amanda Remmington, MCCED and Mike Canon, KC Economic Development.

Vinyard: PC Vinyard said an EDA meeting will be held on November 20, 2008 but he will not be able to attend. Vinyard said there is going to be training on executive sessions on November 17, 2008 and he would like to attend.

Deo: None

Thornsby said he will be attending the executive session training on December 2, 2008 in Lakewood, WA. Thornsby said the WPPA and other entities want to go back to the legislature to say that there has been a proactive approach by holding these classes.

(Exec.D) Thornsby said that Robert Fishback has been hired as the Port's Business Development Manager and will start working December 1, 2008.

(Exec.D) Thornsby said the DNR has assumed responsibility to run the SEPA for the reclamation permit.

(Exec.D) Thornsby said he attended the Lyle Community Council on October 27, 2008.

(Exec.D) Thornsby said there will be only one meeting in November and it will be held November 18, 2008 for a budget public hearing and adoption of the budget. Thornsby said in December the only meeting will be December 16, 2008 and the water master plan will be discussed.

By consensus, the PC agrees to PC meetings on November 18, 2008 and December 16, 2008.



Your complimentary
use period has ended.
Thank you for using
PDF Complete.

[Click Here to upgrade to
Unlimited Pages and Expanded Features](#)

Public Comment	Matt Riley, Rapid Ready Mix, stated the Port should consider using the Underwood Fruit non-contact water. Riley suggested planting something drought resistant, such as a red fescue grass, and not put a lot of money into it because the Port might find a better use for the water later on.	
Executive Session – Personnel Hiring of Port Counsel	PC Vinyard adjourned the regular meeting at 6:09 pm and opened an Executive Session at 6:10pm to discuss Personnel and the meeting was expected to last one-half hour. Those present: Port Commissioners (PCs) Norm Deo, Rodger Ford and Wayne Vinyard; Executive Director (Exec.D) Marc Thornsbury; Port Auditor George Fox, CPA and Port Consultant Byron Hanke.	
Adjournment	PC Vinyard adjourned the PC Executive Session at 6:30pm	

Approved on _____
(Date)

Margie Ziegler, Administrative Assistant

Marc Thornsbury, Executive Director

S. Wayne Vinyard, President