

TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) Norm Deo, Rodger Ford and Wayne Vinyard; Executive Director (Exec.D) Marc Thornsbury; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: None Guests Present: Jim Herman, Brad Roberts, Rivermile 172; Mark Pepple, City of White Salmon Councilmember, and Don McDermott, Dallesport Community Council.	Meeting called to order at 4:33 pm.
Administrative Matters Consent Agenda	Minutes – September 1, 2009 Payroll Vouchers – September 15, 2009 #23184-23191, \$8,111.07 Vouchers – September 15, 2009 #23192-23211, \$42,012.51	PC Vinyard M, to approve the consent agenda with changes, PC Ford S. MP
Executive Director’s Report: Strategic Plan	(Exec.D) Thornsbury asked the PC how they want to proceed with the strategic plan.	By consensus, the PC wanted to hold a combined budget/strategic plan workshop on October 7 th , 2009 at 9:30am.
Website	(Exec.D) Thornsbury asked if there were any comments or suggestions from the PC. PC Deo was not able to bring up all the pages. PC Ford said everything worked that he tried. PC Vinyard did not review the website because of his schedule.	
DIP Pumps	(Exec.D) Thornsbury said that the diesel pump is out for repairs. Thornsbury said the estimate for the pump repair will be less than \$5,000 and is going to be back in service soon. Thornsbury said the Dallesport Fire Dept has been alerted that the back-up diesel pump is not in service. Thornsbury said the electric pump certified and the results will go to KC Building Dept. Thornsbury said the diesel pump will also be certified and the results sent to KC Building Dept.	
Building 1A Exterior Lights	(Exec.D) Thornsbury new lights have been installed on the front of building 1A to reduce the light footprint.	

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Executive Director's Report: cont.. Well #1 Source Meter	(Exec.D) Thornsbery stated a new source meter had been installed at Well #1. Thornsbery said replacing the source meters was part of the water system master plan. Thornsbery said it was discovered that the source meter at Well #2 does not need to be replaced.	
Dow Rd Salt Cakes	(Exec.D) Thornsbery said the background needed for the no further action letter has been completed by the Dept of Ecology. Thornsbery said a bill for Dept of Ecology's review time will need to be paid prior to the issuance of the No Further Action letter.	
Insitu Proposal	(Exec.D) Thornsbery said the Port has received a request for additional details on the ports proposal. Discussion followed	By consensus, the PC directed (Exec.D) Thornsbery to draft a letter in response to Insitu's request.
Miscellaneous	<p>(Exec.D) Thornsbery presented a review of the power point presentation the he has put together for the community council meetings.</p> <p>(Exec.D) Thornsbery said he will attend the Lyle Community Council meeting on September 28th with PC Ford. Thornsbery said the BZ-Husum Community Council meeting will be October 6th and PC Vinyard will attend.</p> <p>Budget Strategic Planning Workshop was set for October 7th starting at 9:30am.</p>	
Committee Reports	<p>PC Deo: PC Deo said the next Airport meeting will be Sept 18th.</p> <p>PC Ford: PC Ford said he attended the Dallesport Community Council Meeting on September 10th. PC Ford said the meeting was well attended and (Exec.D) Thornsbery did an excellent presentation.</p>	

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Committee Reports cont. . .	PC Vinyard: PC Vinyard said he attended the EDA Meeting and he said they gave status report of the EDA grants. Vinyard said there was also discussion on developing a small business loan fund. PC Vinyard commented on Governor Gregoire's visit to Insitu and Klickitat County.	
Public Comment	<p>Brad Roberts, Rivermile 172, said the power point presentation was excellent and encouraged the Port to show it at the White Salmon City Council Meeting or another location in White Salmon. PC Deo we should present the offer to the cities.</p> <p>Mark Pepple, White Salmon City Council, encouraged the Port to continue putting articles in the newspaper and working on our website to keep the public informed.</p> <p>Don McDermott, Dallesport Community Council, encouraged the Port to continue its good public relations.</p>	
Adjournment	PC Deo adjourned the PC Meeting at 6:39 p.m.	

Approved on _____
(Date)

Margie Ziegler, Administrative Assistant

Marc Thornsby, Executive Director

Norman Deo, President