

TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) Norm Deo, Rodger Ford and Wayne Vinyard; Executive Director (Exec.D) Marc Thornsbury; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: None Guests Present: Brad Roberts, Rivermile 172 and Don McDermott, Dallesport Community Council.	Meeting called to order at 4:39 pm.
Administrative Matters Consent Agenda	Minutes – October 20, 2009 Payroll Vouchers – October 30, 2009 #23276-23296, \$34,434.09. Vouchers – November 4, 2009 #23297-23314, \$10,089.13.	PC Vinyard M, to approve the consent agenda with changes, PC Ford S. MP
Executive Director's Report: Commissioner Compensation	PC Ford said after reviewing the WPPA Salary Survey he proposes the PC Commissioner rate to be raised to \$200 per month. Discussion followed. (Exec.D) Thornsbury said the new rate would only immediately affect the new commissioner to take office in January and then each remaining commissioner after their next election.	By consensus, the PC directed (Exec.D) Thornsbury to draft a resolution to increase the PC Compensation to \$200 per month.
Draft 2010 Budget	(Exec.D) Thornsbury asked for any changes or concerns regarding the draft budget.	There were no changes or concerns.
Barge Dock	(Exec.D) Thornsbury has no further information and a letter will be sent to the Dallesport Log Yard regarding bark clean up.	
Draft Resolutions	(Exec.D) Thornsbury presented draft resolutions for tax levies and the budget that will be considered at the November 17 th Public Hearing.	
DIP Quarry Operating Agreement	(Exec.D) Thornsbury presented royalty prepayment examples. Discussion followed.	By consensus, the PC directed (Exec.D) Thornsbury to have the Port's Attorney review the lease and describe legal options the Port has to adjust the royalty prepayment.

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<p>Executive Director's Report: DIP Booster Pumps</p>	<p>(Exec.D) Thornsby said Skip Grimes is satisfied with the Port's booster pump station, but is requiring Underwood Fruit to install a booster pump at the Underwood Fruit building next year because the fire system was designed at a much higher psi than what the Port delivers. Thornsby said he met with John Grim and discussed the issues at the Booster Pump Station. Thornsby suggested hiring Grim in 2010 to do a preliminary design report. Thornsby said once the report is done, then the PC can decide how they would like to proceed and grant funding and loans can be sought.</p>	<p>By consensus, the PC directed (Exec.D) Thornsby to draft a Personal Services Contract for John Grim to do a preliminary design report to be approved in 2010.</p>
<p>Legislative Issues</p>	<p>(Exec.D) Thornsby presented a list of legislative issues that will be presented at the WPPA Legislative Committee Meeting. Thornsby said he will attend the meeting and asked the PC for any comments.</p>	
<p>Miscellaneous</p>	<p>None</p>	
<p>Committee Reports</p>	<p>PC Deo: PC Deo attended the Airport meeting on Oct 16th and the budget report, golf course, well, and water status was discussed.</p> <p>PC Ford: PC Ford said he attended the SR 35 bridge meeting. PC Ford said the decision was made to spend the grant money. PC Ford said Dale Robbins has come up with a task schedule.</p> <p>PC Vinyard: PC Vinyard said the next EDA meeting will be Nov 19th. PC Vinyard said he will not be present for the Nov 17th PC Meeting, but he will be available by phone.</p> <p>(Exec.D) Thornsby reminded the PC of the Strategic plan meeting on Nov 5th at 1pm at the Port office.</p>	

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Public Comment	Don McDermott, Dallesport Community Council, asked the PC if they had any indications that Insitu is getting closer to making a decision about their campus.	
Adjournment	PC Deo adjourned the PC Meeting at 7:23 p.m.	

Approved on _____
(Date)

Margie Ziegler, Administrative Assistant

Marc Thornsby, Executive Director

Norman Deo, President