

TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) Rodger Ford, James Herman and Wayne Vinyard; Executive Director (Exec.D) Marc Thornsburry; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: None. Guests Present: Brad Roberts, Rivermile 172.	Meeting called to order at 4:37 pm.
Administrative Matters Election of Officers		PC Vinyard made a motion and nominated PC Ford as President, PC Vinyard as Vice-President, and PC Herman as Secretary, PC Herman S. MP
Consent Agenda	Minutes – December 22, 2009 Payroll Vouchers – December 23, 2009 #23408, \$275.94. Payroll Vouchers – December 31, 2009 #23409-23425, \$17,787.03. Vouchers – January 5, 2010 #23426-23446, \$14,346.51.	PC Vinyard M, to approve the consent agenda, PC Herman S. MP
Resolution 1-2010 Delegation of Authority	(Exec.D) Thornsburry said there is additional language describing the authority of the Executive Director to execute contracts under \$50,000.	PC Vinyard M, to approve Resolution No. 1-2010, PC Herman S. MP
Resolution 2-2010 Designating New Signatories Concerning the Ports Financial Accounts	(Exec.D) Thornsburry said this resolution removes Norm Deo's name and add James Herman.	PC Vinyard M, to approve Resolution No. 2-2010, PC Herman S. MP
Resolution 3-2010 Appointing Agent to Receive Claims for Damages		PC Vinyard M, to approve Resolution No. 3-2010, PC Herman S. MP

<p>Executive Director's Report:</p> <p>No Hunting and Road Access</p>	<p>PC Ford discussed Dow Rd. east of the gate at Parallel Ave. PC Ford said there are problems with people parking in the road and using the road to gain access to the north side of Spearfish Lake. PC Ford said the game department reported people camping in that area. PC Ford said there needs to be a discussion with the orchard manager and the gate needs to be kept shut. Thornsbery said that no hunting signs will be installed at DIP. PC Vinyard said he would also like game and law enforcement officials to enforce the no trespassing law. Thornsbery also talked about putting gates on James Avenue. PC Ford said an easement for the orchard needs to be addressed. PC Vinyard said that the easement for access for properties needs to be made with language that allows for funding for Port's road maintenance. PC Vinyard said the game department should be contacted and they will post their own signs too. PC Vinyard said the game dept should also be issued a key to the gate so they can have access to the road and enforce the laws if people have gained access to the site other than through the gate.</p>	<p>By consensus, PC directed (Exec.D) Thornsbery to have signs posted, send a letter to the orchard manager stating the gate must be locked, consider having James Ave. gated, and contact the Fish and Wildlife Dept.</p>
<p>Park & Pet Rules</p>	<p>(Exec.D) Thornsbery wanted to know if the PC would like to adjust or amend the Port's current Park & Pet Rules. Discussion followed regarding enforcement of the rules. PC Vinyard asked if Bingen has a dog control person and asked if the Port could contract with them and ask them to enforce Port's animal control regulations. PC Ford said that the Port has already put out the welcome sign and has long been a place to bring your dogs. PC Ford said there needs to be on leash and off leash areas designated. Thornsbery suggested making Marina Park off limits to dogs, to make a cleaner more family friendly park. Thornsbery asked whether the Marina Park lights should be turned off at dusk. Discussion followed regarding keeping the lights on because of crime and vandalism problems in the past. Thornsbery talked about the concerns regarding the effectiveness of an animal control officer coming from Goldendale. Thornsbery said the Port has a lot of visitors. Thornsbery said a newspaper article might be a great way to reach the</p>	<p>By consensus, the PC directed to (Exec.D) to find out cost of animal enforcement contract at the Port and to provide the PC with information on the City of Bingen's Animal Control Ordinance.</p>

	local people and tell them about the Ports animal control rules.	
Executive Director's Report: Maple Street Boundary	(Exec.D) Thornsby presented the results of the Maple Street intersection land survey. Options were discussed. Thornsby said the City of Bingen has expressed interest in having the Port deed over the intersection to the City of Bingen. Thornsby suggested giving Bingen an easement for the property being used by the wastewater plant, but to retain ownership so the Port may expand Lakeview Drive, if needed, at some future date when the property is on longer needed by the plant.	By consensus, the PC declined to deed the intersection to the City of Bingen and directed (Exec.D) to draft an agreement and collect additional information.
WEDA Membership	(Exec.D) Thornsby presented a flyer on WEDA (Washington Economic Development Association). Thornsby said the Port is not a member now and the work to support economic development in the state. Thornsby said the KC EDD is a member. Thornsby said the membership is \$350.00 annually.	By consensus, the PC approved membership to WEDA.
DIP Pump station	(Exec.D) Thornsby presented the contract with John Grim for the preconstruction design of the pump station and gave an update on the project.	
Acquisition of Property	(Exec.D) Thornsby provided a copy of a sale agreement for property currently owned by Burlington Northern at Bingen Point and reviewed the agreement with the PC. Thornsby suggested the Port acquire the property to allow for road realignment and better use of Parcels 10, 11, 12, & 14. Thornsby said a title search and survey will be done. Thornsby said estimated closing date will be in March 2010.	PC Vinyard M, direct (Exec.D) Thornsby to negotiate and proceed with the property purchase with Burlington Northern, PC Herman S. MP
HVAC Automated Controls Fire Alarm System Monitoring Cameras	(Exec.D) Thornsby showed a demo of HVAC automated controls. Thornsby talked about the benefits and how problems can be detected quickly and temperatures can be adjusted from the computer. Thornsby said the automation could be an add on to our current systems and future systems. Thornsby said the fire system may be able to operate on a low cost DSL line and not two phone lines per building. Thornsby also talked about web cams at Bingen Point and Dallesport.	

Executive Director's Report: DIP Parcel #37	(Exec.D) Thornsby said Maint. Supervisor Terry Wroe did investigative work on DIP Parcel #37 and determined that much of the material is loose rock and will not require blasting. Thornsby said the material can be used to fill Parcel #27.	
Committee Reports	PC Herman: nothing PC Ford: The Hwy 35 Bridge project was discussed. PC Vinyard: PC Vinyard said the next EDA meeting will be January 14, 2010. (Exec.D) Thornsby said he will be attending the WPPA Legislative Meeting and Washington Ports Day in Olympia on February 1, 2010. (Exec.D) Thornsby said PC email addresses have been set up through Gorge Net. PC Vinyard asked about using property under the BPA right-of-way. Thornsby said the property can be used but there are limitations.	
Public Comment	Brad Roberts, Rivermile 172, is in line with the Ports goals and looks forward to working with the Port.	
Adjournment	PC Ford adjourned the PC Meeting at 7:21 p.m.	

Approved on 1/19/2010
(Date)

/s/ MARGIE ZIEGLER
Margie Ziegler, Administrative Assistant

/s/ MARC D. THORNSBY
Marc Thornsby, Executive Director

/s/ RODGER FORD
Rodger Ford, President