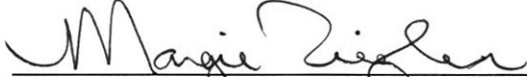



TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman and Wayne Vinyard; Executive Director (Exec.D) Marc Thornsbury; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: none. Guests Present: Lee Ast, AST Commercial; and Dorie Cothren, Dallesport Log Yard.	Meeting called to order at 4:30pm.
Executive Session – Qualifications of Applicants Commissioner District No. 2 Appointment	PC Vinyard called an Executive Session to review the qualifications of applicants for the Commissioner District No. 2 appointment pursuant to RCW 42.30.110(1)(h) for a period of 30 minutes. PC Vinyard closed the executive session at 5:03pm, took a 3 minute recess, and resumed the public meeting at 5:06pm no action was taken.	
Administrative Matters Consent Agenda	Minutes – April 20, 2010 Payroll Vouchers – April 30, 2010, #23656-23673, \$33,556.05 Vouchers – May 4, 2010 #23674-23689, \$8,990.57 Wire Transfer – June 1, 2010 – 2003 Bond \$21,619.00 Payroll Vouchers – May 14, 2010, #23690-23696, \$7,635.67 Vouchers – May 18, 2010 #23697-23712, \$3,245.53	PC Herman M, to approve the consent agenda, PC Vinyard S. MP
Financial Policies Resolution No. 4-2010	(Exec.D) Thornsbury presented the Financial Policies Resolution No. 4-2010. Thornsbury said this resolution is the start of a financial policy for the Port and includes the establishment of useful lives for certain types of assets. Useful lives are a component of calculating depreciation. Thornsbury said he talked with DSP Architecture, Team Construction, and others to determine the reasonable lives of the Port’s buildings. Thornsbury said a copy was sent to the State Auditor’s office and no negative comments were made. Thornsbury said that Jan Fancher, CPA, was also involved in preparing the resolution. Discussion followed. PC Herman said he had no objections to the resolution.	Herman M, to approve the Financial Policies Resolution 4-2010, PC Vinyard S. MP

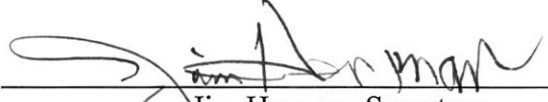
Executive Director's Report: Port Commissioner District No 2	(Exec.D) Thornsby said three applications were received. The applications were reviewed by the PC which decided to interview all three applicants at the June 1 st Port Commission meeting.	
Dallesport Log Yard Lease	Dorie Cothren, Dallesport Log Yard, asked for an extension of the current leases so that they could negotiate the new lease. (Exec.D) Thornsby said no formal extension would need to be signed if the new leases could be signed within a month. Cothren said she wants to review the changes and the additions to the new lease. Cothren talked about lot sizes, yard registration form, bark loading ramp, lease rate percentage increases, first source hiring language and the security deposit. Discussion followed. PC Vinyard directed Cothren to work with (Exec.D) Thornsby to resolve her concerns.	
SR 35 Bi-State Committee Appointment	(Exec.D) Thornsby said the SR-35 Bridge Crossing Bi-State Committee position held by Rodger Ford needs to be filled. PC Herman said he would like to table the discussion until a new PC member is appointed. (Exec.D) Thornsby said he will attend the next meeting.	
Cemex Lease	(Exec.D) Thornsby presented information and proposed termination options from Cemex. Discussion followed.	Herman M, to approve option #1 as presented, PC Vinyard S. MP.
Fire System Monitoring	(Exec.D) Thornsby said it has been discovered that a fire panel unit in Bldg 1D is a Simplex product and can only be repaired and serviced by Simplex-Grinnell. Thornsby said the fire panel unit can be switched to match the same units in the other buildings for an additional cost of \$1,000 over the cost of modifications of the existing unit by Simplex-Grinnell. Thornsby discussed smoke detectors in Bldg 1D and Bldg 1E and changes he would like to see made.	
Annual Report	(Exec.D) Thornsby said Jan Fancher, CPA, is working on the Port's Annual Report and it will be completed before the end of May.	
Weekender Advertisement	(Exec.D) Thornsby presented a copy of a ¼ page ad for the Weekender section of The Enterprise.	

Executive Director's Report: cont WPPA Port Commissioner Conference	(Exec.D) Thornsburly asked if the PC wants to send the new Port Commissioner to the WPPA Port Commissioner Conference. PC Herman said he is planning to attend, but may not if the new Port Commissioner elects to attend.	Tabled discussion until new Port Commissioner is appointed.
Committee Reports	PC Herman: (none) PC Vinyard: Plans to attend an EDA tour of a forest products company in Glenwood. (Exec.D) Thornsburly said he attended the WPPA Spring meeting May 12 and 13, 2010. (AA/PA) Ziegler will be attending the WPPA Finance Seminar, June 16-18, 2010 in Leavenworth.	
Public Comment	Lee Ast, AST Commercial, offered his help with the selection process of a Port Commissioner.	
Adjournment	PC Vinyard adjourned the PC Meeting at 7:31p.m.	

Approved on June 1, 2010
(Date)


Margie Ziegler, Administrative Assistant


Marc Thornsburly, Executive Director


Jim Herman, Secretary