

TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman, William Schmitt and Wayne Vinyard; Executive Director (Exec.D) Marc Thornsby; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: none. Guests Present: Scott Pimley, Insitu; Kenny Kempf, Crestline; and Bill Ketchum, Crestline.	Meeting called to order at 4:30pm
Administrative Matters Approval of Minutes Approval of Vouchers	Minutes – July 19, 2011 Accounts Payable Vouchers – July 28, 2011 #24402-24404 for \$26,714.37. Accounts Payable Vouchers – August 2, 2011 #24407-24429 for \$109,939.67.	PC Schmitt M, to approve the minutes, PC Herman S, MP. PC Herman M, to approve the vouchers, PC Schmitt S, MP
Old Business Dallesport Log Yard Lease	(Exec.D) Thornsby said he will have information for next meeting.	
New Business WPPA Building Assessment	(Exec.D) Thornsby presented the final information from WPPA for the purchase of their new building.	PC Herman M, to support WPPA's decision to purchase a building in Olympia, PC Schmitt S, MP
MCEDD Representative – WA Ports	(Exec.D) Thornsby said the Port representative position rotation was not a mandatory requirement. PC Schmitt said he has met the Port of Skamania representative and said he is very involved and knowledgeable. (Exec.D) Thornsby said it could be important to have representation at MCEDD for when the Port requests funding from EDA to build a building at Dallesport in the future.	PC Schmitt M to support reappointment of Port of Skamania representative for coming term, but return the position to the Port of Klickitat at the end of this next term, PC Herman S. MP
101 Parallel Building Upgrade – Bid Award	(Exec.D) Thornsby stated the Port only received one bid in the amount of \$340,000. Thornsby said the project came in much higher than anticipated. Thornsby reported that some contractors elected not	PC Herman M, to reject all bids, modify the project, and re-bid it. PC Schmitt S, MP.

<p>New Business continued.... 101 Parallel Building Upgrade – Bid Award continued...</p>	<p>to bid for a variety of reasons but no universal cause. There was discussion about the level of investment in the facility with which the PC felt comfortable. Thornsby said the exterior of the building needs to be sealed and repairs need to be made in order to preserve the structure.</p>	
<p>Bingen Point Site Prep – Bid Award</p>	<p>(Exec.D) Thornsby said the bids were opened yesterday and provided the results to the Port Commission. Thornsby said the lowest responsible bidder was Crestline Construction with a bid of \$155,700. Thornsby said the lowest bidder had deficiencies in their bid documents. Thornsby said he spoke with Bill Eling, Port Legal Counsel, who recommended that the low bid be disqualified. Discussion followed.</p>	<p>PC Schmitt M, to award the Bingen Point Site Prep Project to the lowest responsible bidder Crestline Construction with a responsive bid of \$155,700 subject to the formal protest time of 48 hours, PC Herman S. MP</p>
<p>Executive Directors Report Harbor Drive Improvement Project</p>	<p>(Exec.D) Thornsby said Groat Brothers cannot get a successful pressure test in the irrigation line they installed and it is delaying the progress of the project. Thornsby said they should be paving by next Friday. Thornsby said that Granite is already subject to liquidated damages and charge backs for engineer work. Thornsby said once the road is paved, Port maintenance staff will stripe the road and install signage. Thornsby said the PUD will install light poles.</p>	
<p>101 Parallel Building Improvements</p>	<p>(Exec.D) Thornsby said there is nothing to discuss as the bids were rejected.</p>	
<p>Building 1A-Suite C</p>	<p>(Exec.D) Thornsby said the door for building 1A Suite C has been installed.</p>	
<p>Lot 14</p>	<p>(Exec.D) Thornsby said Key Development has requested a target elevation for Lot 14 of a finished elevation of 91 feet instead of 90 feet.</p>	<p>By consensus, the PC agrees to a 91 foot elevation for Lot 14.</p>
<p>Commissioners Reports:</p>	<p>Herman: PC Herman nothing.</p> <p>Schmitt: PC Schmitt attended the SR Bridge meeting and talked about what was discussed at the meeting. PC Schmitt said he also attended a meeting and met Steve Morrow, Insitu CEO. PC Schmitt said he was very impressed with Morrow and said he was a personable guy.</p>	

Commissioners Reports: cont...	Vinyard: PC Vinyard said there as been no activity on the EDA Board.	
Public Comment	<p>Scott Pimply, Insitu, said one of Insitu's cleaning contractors ran off the marina access road because someone was driving towards them dodging potholes. Pimley asked if the access road to the marina could be paved when Harbor Drive is paved. (Exec.D) Thornsburly said he will ask Granite for a quote.</p> <p>Kenny Kempf, Crestline, said Crestline employs many people from Washington and their company has a good reputation. Kempf said he is pleased to see the Port was strict on requiring contractors to meet credentials on the bid date.</p>	
Adjournment	PC Vinyard adjourned the PC Meeting at 5:45pm.	

Approved on AUGUST 16, 2011
(Date)

/s/ MARC D. THORNSBURY
Marc Thornsburly, Executive Director

/s/ MARGIE ZIEGLER
Margie Ziegler, Administrative Assistant

/s/ JIM HERMAN
Jim Herman, Secretary