


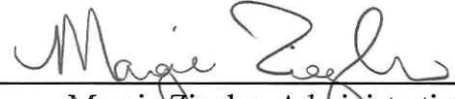
TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
<b>Attendance</b>	<b>Commissioner/Staff Present:</b> Port Commissioners (PCs) James Herman, William Schmitt, Wayne Vinyard; Executive Director (Exec.D) Marc Thornsby and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. <b>PC/Staff Absent:</b> None. <b>Guests Present:</b> Scott Pimley, Insitu; Dan Frey, Joan Frey, and Don Struck.	Meeting called to order at 4:31pm.
<b>Administrative Matters</b> Approval of Minutes  Approval of Vouchers	Minutes – June 19, 2012  Vouchers – June 19, 2012 VOID #24806 \$44,748.22 Kase Construction.  Vouchers – June 21, 2012 #24810 \$44,491.18 Kase Construction.  Vouchers – July 3, 2012 #24813-24827 \$18,575.67  Payroll Vouchers – July 5, 2012 #24811-24812, D10464-D10479 \$11,798.14	PC Schmitt M, to approve the minutes, PC Herman S, MP 3-0.  PC Herman M, to approve the vouchers, PC Schmitt S, MP 3-0.
Resolution No. 4-2012 Terminating 101 Parallel Bldg. Improvement Contract – Correction	(Exec.D) Thornsby said the corrected resolution is required to account for a change order to the contract that had been forgotten.	PC Schmitt M, to approve corrected Resolution 4-2012, PC Herman S, MP 3-0.
<b>Old Business</b> Levy Lift Ballot Language	(Exec.D) Thornsby said the Port is obligated by state law to form two committees to craft an argument in favor and an argument in opposition to the levy lid lift ballot measure. The PC reviewed a list of proposed members compiled from Commissioner recommendations. Thornsby said a Special Port Meeting will need to be held on July 31 <sup>st</sup> in order to approve the ballot language and comments so they can be submitted to the County Auditor by the first week of August. The PC selected the following committee members: Argument in favor: Terry Mitchell, John Yarbrough and Nate Putnam Argument in opposition: Ken Burrill, Herb Hardin and Jerry Neils	PC Schmitt M, to impanel the Ballot Language Committees, PC Herman S, MP 3-0.


<b>Old Business continued....</b> Ground Lease Changes	(Exec.D) Thornsby presented a summary of changes made to the ground lease at the request of the PC. Thornsby said he met with Port Counsel and reviewed all the changes in detail. PC Vinyard requested clarifications of the environmental provision deadlines. PC Schmitt noted the language is very detailed.	
<b>New Business</b>	None.	
<b>Executive Director's Report</b> Levy Lift Ballot Language	(Exec.D) Thornsby said he is waiting to hear back from the Klickitat County Prosecutor regarding the ballot language. Thornsby said the language will need to be reviewed and approved by the County Prosecutor before it can be submitted to the Auditor.	
Dallesport Aggregate Operator	(Exec.D) Thornsby said the Dallesport Aggregate Operator agreement will soon come up for renewal and we have received an intent to renew. Thornsby said he will contact George Bennett, Bennett Consulting, and determine if the rates should be adjusted upward or downward.	
Lot 34 Utilities	(Exec.D) Thornsby said he met with Darrin Eckman, Tenneson Engineering, regarding extending utilities to Lot 34. Thornsby talked about the need to move a transformer and switch vault and the resulting power outage during the move.	
Amending the Comprehensive Scheme of Harbor Improvements	(Exec.D) Thornsby said he is working on a revision of the Capital Improvement Budget that will include the BPT Infrastructure Project and the utilities to Lot 34. Thornsby said notices have gone out to hold a public hearing and amend the Comprehensive Scheme of Harbor Improvements at the next PC meeting.	
August PC Meetings	(Exec.D) Thornsby said the August 7 <sup>th</sup> PC Meeting will be postponed to August 14 <sup>th</sup> to award the bid for the BPT Infrastructure Project.	
Fire Alarm Systems	(Exec.D) Thornsby gave an update on the improvements to the fire alarm systems. Thornsby said the fire alarm panel has to be replaced in Building 1D and the dialer in 1A may need to be replaced.	
Lot 34	Scott Pimley, Insitu, presented a map and photo of the proposed development on Lot 34. Pimley said the JARPA should be approved by July 17, 2012. Pimley said Jeri Fisch, Insitu, is working on the insurance and that is the last item to resolve before the lease will be signed. Pimley	

<p><b>Executive Director's Report continued...</b></p> <p>Lot 34 continued...</p>	<p>asked if he can move forward after he receives JARPA approval. PC Vinyard said the map has only been reviewed for five minutes. PC Schmitt stated he felt the plans seemed fine, but official approval would need to come at a later date. (Exec. D) Thornsbery said he wants to review with Pimley the street cut for the fiber line installation.</p>	
<p><b>Commissioners Reports:</b></p> <p>Committee Updates</p>	<p>PC Vinyard: PC Vinyard met with the Governor and said the success of the Port is a result of the County and Cities supporting economic development.</p> <p>PC Schmitt: Nothing.</p> <p>PC Herman: PC Herman said the County Commissioners have made preliminary approval for \$200,000 for the BPT Infrastructure Project.</p>	
<p><b>Public Comment</b></p>	<p>Dan Frey, asked about the status of the salt cakes at DIP. (Exec.D) Thornsbery said EPA called the Port and said we will be receiving a letter. Thornsbery said no letter has been received from EPA since the phone call.</p> <p>Don Struck, said he wanted to attend the meeting to find out about the land leases. Struck asked if the Port will be sponsoring the fireworks event again this year.</p>	
<p><b>Adjournment</b></p>	<p>PC Vinyard adjourned the PC Meeting at 6:12pm.</p>	

Approved on July 13, 2012  
 (Date)

  
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 Marc Thornsbery, Executive Director

  
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 Margie Ziegler, Administrative Assistant

  
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 Jim Herman, Secretary