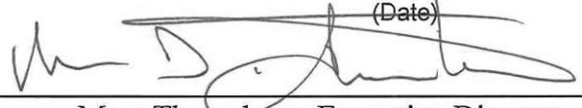


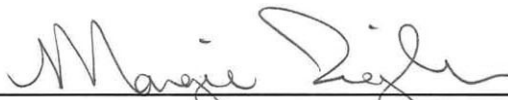
TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman, William Schmitt, Wayne Vinyard; Executive Director (Exec.D) Marc Thornsby and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: None. Guests Present: Steve Hawk, Coffman Engineers and Steve Wells, Trammel Crow Co.	Meeting called to order at 4:30pm.
Administrative Matters Approval of Minutes Approval of Vouchers	Minutes – September 4, 2012. Vouchers – September 5, 2012 #24917, \$50,433.76. Vouchers – September 18, 2012 #24920-24935, \$24,834.56. Payroll Vouchers – September 20, 2012 #24918-24919, #D10527-D10535, \$10,350.74.	PC Herman M, to approve the September 4, 2012 minutes, PC Schmitt S, MP 3-0. PC Herman M, to approve the vouchers, PC Schmitt S, MP 3-0.
Old Business Lot 34 Lease	(Exec.D) Thornsby said the Lot 34 lease has been completed and signed.	
Lot 24 Lease	(Exec. D) Thornsby said he estimates the lease review process is about 75% complete and hopes to be at 85% to 90% by the end of the week. Thornsby said there are two major sections left to review.	
New Business	None	
Executive Director's Report BP Infrastructure Project	(Exec.D) Thornsby said Nutter has started clearing and grubbing the former BNSF property and SE corner of Bingen Lake. Thornsby said dirt will be removed on Lot 10 first so development can begin promptly. Thornsby explained issues with the NW Natural gas relocation. Thornsby said the target completion date for the project is November 8, 2012. Thornsby said if weather does set the project back, paving	

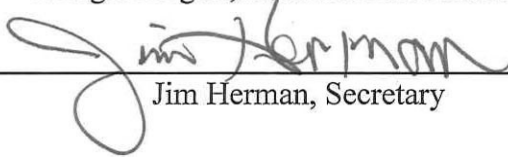
Executive Director's Report cont...	Bingen Point Way could be postponed until the Spring of 2013.	
BP Infrastructure Project cont....		
Lot 34 Utilities	(Exec.D) Thornsby said the asphalt has been cut and power, telco and broadband have been installed to the NW Corner of the Lot 34. The power cut over is scheduled for noon on Friday, September 21 st , and is expected to be completed by 6pm. Thornsby said the Port has also installed irrigation pipe to eventually serve Lots 34 and 35. Thornsby explained the future extension of utilities along Bingen Point Way.	
DNR Fire Camp	(Exec.D) Thornsby said the Port hosted approximately 600 fire fighters for the Highway 141 fire camp. Thornsby said we were happy to assist.	
Commissioners Reports: Committee Updates	<p>PC Vinyard said he attended the BZ-Husum Community Council meeting and they were supportive of the Port's Projects. Vinyard said they will be attending the Glenwood Community Council meeting this evening.</p> <p>PC Schmitt said he made arrangements to attend the Appleton Fire Commissioners meeting on October 10th.</p> <p>PC Herman said he will be attending the Mt. Adams Chamber meeting on September 27th. PC Herman said he will attend a Rotary meeting when scheduled.</p>	
Public Comment	<p>Steve Wells, Trammel Crow, wanted to clarify that 75% work on the Port's lease review has been completed, not 75% of the entire lease process. Wells said it is much easier to have the entire document to review. PC Vinyard said the Port has secured additional Attorney help if needed. Wells said getting additional attorneys involved may actually slow down the process because they will also have comments on what has already been accomplished. Wells said if there are sections that need discussion then we can have a meeting with Trammel Crow, Lexington, and the Port and everyone's legal counsel to resolve the issues.</p> <p>Thornsby said he hoped to have the review done by next week.</p>	

Adjournment	PC Vinyard adjourned the PC Meeting at 4:56pm.	
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Approved on October 2, 2012
(Date)


Marc Thornsbury, Executive Director



Margie Ziegler, Administrative Assistant


Jim Herman, Secretary