


TOPIC	DISCUSSION / ASSESSMENT / FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman, William Schmitt, Wayne Vinyard; Executive Director (ED) Marc Thornsby; and Administrative Assistant/Port Auditor (AA/PA) Margie Ziegler. PC/Staff Absent: None. Guests Present: Andy Mack, Zepher; Dana Hale, Hale Construction; Erik Matthews, EM Architecture; and Erin Dickerhoff, EM Architecture.	Meeting called to order by PC Vinyard at 4:31 PM.
Administrative Matters Election of Officers		PC Schmitt M to retain Wayne Vinyard, President; Bill Schmitt, Vice President; and Jim Herman, Secretary for 2017, PC Herman S, MP 3-0.
Approval of Minutes	Minutes – December 13, 2016	PC Schmitt M to approve the minutes, PC Herman S, MP 3-0.
Approval of Vouchers	Payroll Vouchers – January 20, 2017, D11693-D11698, #26862, \$8,339.33. Vouchers – January 20, 2017, #26863-26878, \$12,719.03. Vouchers – January 27, 2017, #26879-26885, \$91,804.77. Payroll Vouchers – February 6, 2017, D11699-D11710, #26886, \$9,807.29. Vouchers – February 10, 2017, #26887-26904, \$12,366.69. Payroll Vouchers – February 21, 2017. #D11711-D11716, #26905, \$8427.46	PC Herman M to approve the vouchers, PC Schmitt S, MP 3-0.

Administrative Matters cont... Resolution No. 1-2017 Delegating Authority to Port Officials	Vouchers – February 28, 2017, #26906-26914, \$1620.46.	PC Schmitt M to approve Resolution No. 1-2017, PC Herman S, MP 3-0.
Old Business None		
New Business 310 Larch Street Addition Review	ED Thornsby presented a staff report regarding, and the proposed plans for, an addition to the building at 310 S Larch St. Thornsby noted that the original plans had included a potential future addition. Discussion followed regarding set backs, additional lighting, existing stormwater bioswale capacity, and parking. PC Schmitt stated he is happy the tenant is adding on to their facility. PC Vinyard was pleased that the design of the addition blends with the current structure. PC Herman said he is glad business is good.	PC Schmitt M, to approve the staff recommendations, PC Herman S, MP 3-0.
Surplus Property Disposal	PC Schmitt asked about the batteries listed and where they would be disposed. ED Thornsby said the batteries had been used in emergency lighting units and were disposed at the Dallesport Transfer Station.	PC Herman M, to approve the disposal of surplus items, PC Schmitt S, MP 3-0.
Klickitat County Public EDA Representative	PC Vinyard noted that the term for the Port's representative on the Klickitat County Public Economic Development Authority (KCPEDA) board had expired.	PC Schmitt M, to re-appoint PC Vinyard as the KCPEDA representative, PC Herman S, MP 3-0.
Joint Meeting with Klickitat County Commissioners	PC Vinyard said the Port Commission has been invited to attend a joint meeting with the Klickitat County Commission. Vinyard said there are no specific agenda items and explained that he had requested additional information so the PC can be prepared. Discussion followed concerning commissioner availability. PC Vinyard said he would let the KC Commission know that March 9 is the preferred date to hold a meeting.	
TAP Grant Use for Paths	ED Thornsby presented a staff report on the use of Transportation Alternatives Program (TAP) grant funds administered by the Southwest Washington Regional Transportation Council (SWRCT) for portions of the walking path planned for Bingen Point. He also provided a map	By consensus, the PC directed ED Thornsby to obtain information on possible applications by others and report the results to the PC.


<p>New Business cont... TAP Grant Use for Paths cont...</p>	<p>showing various segments of the path and the estimated construction cost of each segment. Discussion followed concerning various aspects of the grant program including the probability of award, federal requirements, resulting delays to the current project, and additional costs resulting from those delays.</p> <p>PC Vinyard noted the amount of funds allocated for rural projects is not very large. Thornsbury explained that a portion of the funds are designated as "flexible" and may be allocated by the awarding agency, SWRTC, to either rural or urban projects. He added that although it is unlikely, if most of these flexible funds were allocated to rural projects, it could triple the amount of grant funds available for projects in Klickitat and/or Skamania counties.</p> <p>PC Schmitt asked if the Mid-Columbia Economic Development District (MCEDD) could be used to administer the project and ensure that all grant requirements are met. Thornsbury stated he was unsure if MCEDD qualified as a Certified Authority as required by the grant or if it was familiar with federal transportation grant program requirements. He also noted the walking path project was an additive alternative to the Bingen Point Grading Project and could be delayed to coincide with the grant program timeline.</p> <p>Vinyard cautioned that attempting to use grant funds to expand the path project would delay it at least one year and possibly two. He noted that interest in the path was based on the need to give pedestrians a safe place to walk and applying for grant funds would significantly postpone resolving that problem—without any guarantee the grant would be awarded.</p> <p>By consensus, the PC directed ED Thornsbury to seek additional information—including the ability to use MCEDD and possible TAP</p>	
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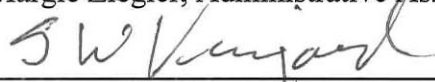
New Business cont... TAP Grant Use for Paths cont...	grant applications by Bingen, White Salmon, Klickitat County, and agencies in Skamania County—and to report his findings to the PC at its next meeting. Thornsbery cautioned that the Port is nearing the time when it will have to execute the additive alternative for the path or withdraw it.	
River Awareness Campaign	ED Thornsbery PC Schmitt said we should support this and stand up for ourselves. PC Vinyard said people need to know why the dams exist. PC Herman said there are too many people who want to take the dams out and we should support this project.	PC Herman M, to support the River Awareness Campaign and authorized \$500 to support the project, PC Schmitt S, MP 3-0.
Executive Director's Report 2016 Year-in-review	ED Thornsbery presented a list of highlights from 2016.	
Maintenance Supervisor Replacement	ED Thornsbery said he has reviewed the applications received to date and will be asking supplemental questions of those candidates selected for an interview.	
Columbia River System Operations EIS Scoping	ED Thornsbery presented a copy of the letter submitted by the Port in response to a request for public comment regarding the issues and concerns that should be analyzed in the environmental impact statement (EIS).	
Staff position on overpass	ED Thornsbery asked if there are any questions concerning staff's position regarding possible overpass alternatives. Discussion followed. PC Schmitt expressed support for designs that limit the impact to, and encroachment upon, adjacent public and private properties.	
1211 Building	ED Thornsbery noted that most of the remodel work on the 1211 Building has been completed and the space is currently being leased by a local start-up company. Thornsbery explained the overhead door and man door will need to be replaced before the project is completely finished.	
Commissioners Remarks	PC Vinyard said a meeting of the Klickitat County Public Economic Development Authority (KCPEDA) is coming up and asked if any of the	

Commissioners Remarks cont...	<p>other PCs had comments regarding the priorities for implementation in 2017-2018 so he can bring them forward at the KCPEDA meeting.</p> <p>PC Schmitt talked about the success of the Mid-Columbia Economic Development District (MCEDD) loan program and noted that nearly \$3 million remains available for loans. Schmitt explained that a change in the MCEDD loan policy means that future loans may start at a higher rate that declines as the loan is paid off.</p>	
Public Comment	None	
Adjournment	PC Vinyard adjourned the PC Meeting at 5:56 PM.	

Approved on April 4, 2017
 (Date)


 Marc Thornsbury, Executive Director



 Margie Ziegler, Administrative Assistant


 Wayne Vinyard, President