| TOPIC | DISCUSSION / ASSESSMENT / FINDINGS | ACTION |
|---|---|---|
| **Attendance** | **Commissioner/Staff Present**: Port Commissioners (PCs) James Herman, William Schmitt, Wayne Vinyard; Executive Director (ED) Margie Ziegler; and Administrative Assistant (AA) Bonita Snyder. **PC/Staff Absent:** None. **Guests Present:** Byron Hanke, Port Consultant. | Meeting called to order by PC Vinyard at 12:00PM. |
| **Workshop** | Byron Hanke reviewed the history and objectives of the Port then opened discussion to current Port objectives. Specific topics under discussion were as follows:<br>• Target area for Feasibility Study<br>• Use of 151C Building and interior build out<br>• Structure of staff duties | |
| **Adjournment** | PC Vinyard adjourned the PC Meeting at 4:30PM. | |

Approved on December 7, 2021
(Date)

Margie Ziegler, Executive Director

Bonita Snyder
Bonita Snyder, Administrative Assistant

Jim Herman, Secretary