

TOPIC	DISCUSSION / ASSESSMENT / FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman, William Schmitt, Wayne Vinyard; Executive Director (ED) Margie Ziegler; Property Manager (PM) David Sauter; and Administrative Assistant (AA) Bonita Snyder. PC/Staff Absent: None. Guests Present: None.	Meeting called to order by PC Vinyard at 12:00 PM.
Budget Workshop	ED Ziegler presented an overview of the Port’s strategic goals and related projects and needs. Ziegler presented the projected operating and non-operating revenue for the 2024 Budget. Ziegler explained lease revenue subject to a change in the consumer price index (CPI) has been budgeted at a 4% increase. Ziegler presented the operating and non-operating expense budget for the 2024 budget. PC Herman noted insurance costs continue to climb. Ziegler presented the 2024 Capital Budget including projects projected over the next five years. She also shared a 10 year projection of costs for projects. Significant discussion followed on specific project needs and project priority.	By consensus, the PC approved the draft budget and directed staff to schedule a public hearing to be held November 7, 2023 pursuant to RCW 53.35.020.
Old Business 2022-04 DIP Well #2 Disinfection and Improvements – Accept Project	ED Ziegler stated she has not received a final invoice, but all work has been completed.	PC Schmitt M to approve the 2022-04 DIP Well #2 Disinfection and Improvements Project, PC Herman S, MP 3-0.
New Business Washington Department of Fish & Wildlife Letter	ED Ziegler stated a letter was received from the Department of Fish and Wildlife and was included in the packet. Discussion followed about when the Port Commission could meet with Department of Fish and Wildlife.	By consensus the PC requested the December 5 th meeting be canceled due to a lack of quorum.

<p>New Business (cont.) Washington Department of Fish & Wildlife Letter (cont.)</p>	<p>Discussion followed about future walking path development.</p> <p>Discussion followed about state regulations preventing beaver re-homing from the mainstream Columbia River to head-water basins due to the potential to spread disease.</p>	<p>The PC requested ED Ziegler write a letter to Wildlife including the schedule of PC meetings with the option to be on the agenda if it is preferred over the public comment period.</p>
<p>New Business (cont.) 2024 Klickitat County Infrastructure Priority List</p>	<p>ED Ziegler reviewed the Klickitat County Project List. Discussion followed about the quantity and priority of the list. Updates were discussed.</p>	
<p>Executive Director's Report Dallesport Log Yard Bark Cleanup</p>	<p>ED Ziegler stated the Dallesport Log Yard has not made progress with bark cleanup.</p>	
<p>Executive Director's Report (cont.) Proposed DIP Tenant</p>	<p>ED Ziegler stated she has been working with Port Attorney Bill Eling in negotiating with a potential tenant using the lease developed for SDS on the waterfront properties.</p> <p>Ziegler stated the Port put notice in the news papers for an architect/designer for the 151E building. Ziegler note the Port is meeting with Tom Wood, Wood Family Spirits every other week. Discussion followed about siting the building with loading docks.</p> <p>Ziegler noted she would be at the Infrastructure Assistance Coordinating Council and Washington Public Ports Association Small Ports conferences for the remainder of the week.</p>	
<p>Commissioners Remarks</p>	<p>PC Vinyard stated he and PM Sauter will be presenting the .09 request to the Klickitat County Public Economic Development Board October 24. Discussion followed about the economic impact of employment. Vinyard stated he felt it was important to emphasize the opportunity for industrial diversity.</p> <p>PC Schmitt noted it is nice to reflect on the work the Port has</p>	

Commissioners Remarks (cont.)	accomplished. PC Herman commended Port Staff on putting together the draft budget.	
Public Comment	None.	
Adjournment	PC Vinyard adjourned the PC Meeting at 4:24 PM.	

Approved on November 7, 2023
(Date)

Margie Ziegler
Margie Ziegler, Executive Director

Bonita Snyder
Bonita Snyder, Administrative Assistant

Jim Herman
Jim Herman, Secretary