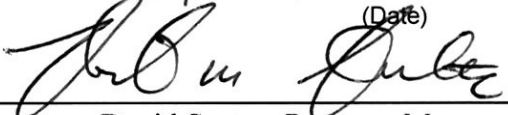



TOPIC	DISCUSSION / ASSESSMENT / FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman, William Schmitt, Wayne Vinyard; Property Manager (PM) David Sauter; and Administrative Assistant (AA) Bonita Snyder. PC/Staff Absent: Executive Director (ED) Margie Ziegler. Guests Present: None.	Meeting called to order by PC Vinyard at 4:35 PM.
Administrative Matters Approval of Minutes Approval of Vouchers	Minutes – February 20, 2024. Vouchers – February 29, 2024, #29842-29852, \$18,629.26. Payroll Vouchers – March 5, 2024, #D13718-D13734, \$15,691.11. PC Herman stated sales tax has been removed from future Radcomp service invoices.	PC Schmitt M to approve the minutes, PC Herman S, MP 3-0. PC Herman M to approve the vouchers, PC Schmitt S, MP 3-0.
Old Business	None.	
New Business	None.	
Executive Director’s Report 100 Dow Road – Potential Traffic Issue Update	PM Sauter noted the traffic barriers have not yet been moved as approved in the last meeting. PC Vinyard expressed his belief the Port should clearly communicate its willingness to exercise its right to close the access if barriers are moved without Port approval again.	
Executive Director’s Report (cont.) 100 Dow Road – Fire Suppression Connection Update	PM Sauter reported the fire suppression connection was exposed and the mystery line was disconnected. He noted the Engineer’s notes have not yet been addressed. Discussion followed about the need for correct installation and the cost to the Port in engineering review. Sauter advised that Klickitat County Building Department has issued a red tag on the project. Sauter stated the project’s red tag will not be revoked until the	

<p>Executive Director’s Report (cont.) 100 Dow Road – Fire Suppression Connection Update (cont.)</p>	<p>PUD and Port approve the fire suppression system connection and sewer connection, respectively.</p>	
<p>Executive Director’s Report (cont.) DIP 153 Building Update</p>	<p>PM Sauter noted the Klickitat County building codes will be changing. He stated the building permit has been submitted and issued a permit number under the existing code. Sauter said he has identified the discrepancies between the scope of work and the project as built for the 151C building, in order to develop a better scope of work for the 153 building. Sauter noted the SEPA determination has not yet been issued and he expects at least five weeks before the Port can begin a call for bids. He said the Port intends to request bids for the building kit, order the building, then request bids for a contractor to assemble the building.</p> <p>Sauter presented the Port Commission with design elements discussed with the private partner. Sauter asked the PC to consider whether or not to request quotes for two styles of building in order to compare costs.</p>	
<p>Executive Director’s Report (cont.) DIP Barge Dock Update</p>	<p>PM Sauter stated the third log barge has shipped out. Sauter briefly described Verizon’s conduit installation from James and Kreps to the water reservoir. Sauter noted North Fork is still seeking sources to ship rock aggregates by barge. PC Vinyard asked about how bark is being kept out of the new rock material. AA Snyder noted North Fork is selling bark at three locations.</p>	
<p>Executive Director’s Report (cont.) Shoreline Permit Update</p>	<p>PM Sauter reviewed the comments received on the Bingen Point Shoreline Permit SEPA and the Port’s responses. Sauter said the Klickitat County Planning Commission is conducting a public hearing April 15 prior to making a recommendation on the permit. Discussion followed about the conflict between wildlife and tree planting, as well as the Port’s responsibility to manage both.</p>	
<p>Commissioners Remarks</p>	<p>PC Vinyard reported on a special Klickitat County Public Economic Development Authority meeting to request gap funding for airport</p>	


Commissioners Remarks (cont.)	development. He noted the board was considering grant and loan options. Vinyard said he fielded questions about the Port's rail project. Discussion followed about maintaining the Port's assets and budgeting for repair and maintenance. PC Schmitt asked if there was a way to progressively develop the barge terminal area.	
Public Comment	None.	
Adjournment	PC Vinyard adjourned the PC Meeting at 6:29 PM.	

Approved on April 2, 2024
(Date)


 David Sauter, Property Manager



 Bonita Snyder, Administrative Assistant



 Wayne Vinyard, President