

TOPIC	DISCUSSION / ASSESSMENT / FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman, William Schmitt, Wayne Vinyard; Executive Director (ED) Margie Ziegler; Property Manager (PM) David Sauter; and Administrative Assistant (AA) Bonita Snyder. PC/Staff Absent: None. Guests Present: None.	Meeting called to order by PC Vinyard at 4:35 PM.
Administrative Matters Approval of Minutes Approval of Vouchers	Minutes – August 20, 2024. Vouchers – September 3, 2024, VOID #30015, (\$35.37). Vouchers – September 3, 2024, #30022-30038, \$20,914.17. Payroll Vouchers – September 5, 2024, #D13876-D13894, \$15,614.28.	PC Schmitt M to approve the minutes, PC Herman S, MP 3-0. PC Herman M to approve the vouchers, PC Schmitt S, MP 3-0.
Old Business	None.	
New Business	None.	
Executive Director’s Report 2025 Budget Calendar	ED Ziegler reported her progress in developing the draft budget. PM Sauter reported his progress in developing a road maintenance schedule, and the possibility of Klickitat County Public Works to provide assistance through the inter-local agreement. Sauter stated Public Works will provide an estimate and projections based on the roadway information provided by the Port. This will allow the Port to make budget decisions about how to schedule road maintenance moving forward. Discussion followed about budget workshop scheduling.	
Executive Director’s Report (cont.) DIP 153 Building Update	ED Ziegler stated the Port’s 153 building bid schedule is awaiting the structural, mechanical and electrical plans from Tenneson Engineering. She noted Tenneson has sub-contracted the mechanical and electrical	

Executive Director's Report (cont.) DIP 153 Building Update (cont.)	plans. PM Sauter presented the draft plans the Port has received to the PC. Discussion followed about construction scheduling concerns.	
Executive Director's Report (cont.) DIP Riley Property Development	ED Ziegler stated Dept of Ecology responded to the Gorge Crete SEPA, directing Gorge Crete to come to resolution with the Port about the Port's concerns regarding the water run-off and wellhead protection area. The Port is required to follow up with Ecology to indicate it is satisfied with the resolution. Discussion followed about locations for water service connections.	
Executive Director's Report (cont.) DIP Water Rate Analysis	ED Ziegler stated she is still collecting information.	
Executive Director's Report (cont.) General Information	<p>ED Ziegler stated she toured Bingen Point and Dallesport Industrial Park with the WPPA Director, Eric ffitich.</p> <p>Ziegler stated Chris Herman, WPPA invited the Port to be part of the Marine Cargo Assessment Report and she accepted.</p> <p>Ziegler said she and PM Sauter met with wetland professional Stacey Reed and did a walk-through in preparation to the response to the Department of Ecology. PM Sauter noted the spring planting had a high survival rate.</p>	
Commissioners Remarks	<p>PC Vinyard reported Richard Foster, Klickitat County Public Economic Development Authority (KCPEDA) has said there is growing interest in the Dallesport area, and our investment in Dallesport Industrial Park is very timely. Foster wants to do educational followup with the KCPEDA board to showcase successful investments of monies managed by KCPEDA. The next KCPEDA meeting is October 22.</p> <p>PC Schmitt noted he has been watching traffic movement in the Dallesport Industrial Park. Discussion followed about equipment needed in Dallesport.</p>	

Commissioners Remarks (cont.)	PC Herman said he has a Mid-Columbia Economic Development District training on September 18 in The Dalles.	
Public Comment	None.	
Adjournment	PC Vinyard adjourned the PC Meeting at 5:53 PM.	

Approved on September 23, 2024
 (Date)

Margie Ziegler
 Margie Ziegler, Executive Director

Bonita Snyder
 Bonita Snyder, Administrative Assistant

Jim Herman
 Jim Herman, Secretary