

TOPIC	DISCUSSION / ASSESSMENT / FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman, William Schmitt, Wayne Vinyard; Executive Director (ED) Margie Ziegler; Property Manager (PM) David Sauter; and Administrative Assistant (AA) Bonita Snyder. PC/Staff Absent: None. Guests Present: Michael Stricker, Washington State Department of Transportation Relocation Supervisor.	Meeting called to order by PC Vinyard at 1:14 PM.
Administrative Matters Approval of Minutes Approval of Vouchers	Minutes – September 3, 2024. Minutes – September 17, 2024. Vouchers – September 18, 2024, #30039-30048, \$72,775.04. Payroll Vouchers – September 20, 2024, #D13895-D13903, \$12,081.74.	PC Schmitt M to approve the minutes, PC Herman S, MP 3-0. PC Schmitt M to approve the vouchers, PC Herman S, MP 3-0.
Old Business	None.	
New Business WSDOT Easements	ED Ziegler stated Michael Stricker, Washington State Department Transportation (WSDOT) proposed three documents for approval by the Port Commission: a temporary easement allowing WSDOT to work in the area during the project; a permanent easement for storm water from the WSDOT bioswale to Port property; and a Release of Damages. Discussion followed about quantity of water accepted. Stricker shared the hydrology report indicating the project would only add an additional 1.8% stormwater to the Port’s property, meeting the Port’s requirement of less than 2% additional storm water. Ziegler noted the on going maintenance of the storm water drainage system will be the City of Bingen’s responsibility. Discussion followed about access along Maple Street, and the construction of the lake pump house.	PC Schmitt M to direct ED Ziegler to sign the temporary easement, the permanent easement, and the Release of Damages, PC Herman S, MP 3-0.

Commissioners Remarks	PC Herman stated he has been training with Mid-Columbia Economic Development District.	
Public Comment	None.	
Adjournment	PC Vinyard adjourned the PC Meeting at 1:31 PM.	

Approved on October 15, 2024
 (Date)

Margie Ziegler
 Margie Ziegler, Executive Director

Bonita Snyder
 Bonita Snyder, Administrative Assistant

Jim Herman
 Jim Herman, Secretary