

TOPIC	DISCUSSION / ASSESSMENT / FINDINGS	ACTION
Attendance	Commissioner/Staff Present: Port Commissioners (PCs) James Herman, William Schmitt (via teleconference), Wayne Vinyard; Executive Director (ED) Margie Ziegler; Property Manager (PM) David Sauter; and Administrative Assistant (AA) Bonita Snyder. PC/Staff Absent: None. Guests Present: Nick Anthony, Exodus Treatment.	Meeting called to order by PC Vinyard at 4:35 PM.
Public Hearing 2025 Budget 2025 Capital Improvement Plan 2025 Comprehensive Scheme Amendment	PC Vinyard opened the public hearing regarding the 2025 Operating Budget, Capital Budget, and Comprehensive Scheme Amendment at 4:30 PM. No public comment was made or submitted. Vinyard closed the public hearing at 4:37 PM. Vinyard opened the regular meeting at 4:37 PM.	
Administrative Matters Approval of Minutes Approval of Vouchers Resolution 3-2024 MRSC Roster	Minutes – October 15, 2024. Vouchers – October 28, 2024, #30072-30086, \$61,698.21. Payroll Vouchers – November 5, 2024, #D13930-D13946, \$15,381.13. Vouchers – November 5, 2024, #30087-30100, \$22,768.42. ED Ziegler stated she would like to postpone discussion and adoption of the MRSC Small Works Roster until January.	PC Herman M to approve the minutes, PC Schmitt S, MP 3-0. PC Herman M to approve the vouchers, PC Schmitt S, MP 3-0. By Consensus, the PC agreed to table this issue.
Old Business	None.	
New Business	None.	

<p>Executive Director's Report DIP 153 Building Update</p>	<p>PM Sauter stated the bid packet for the DIP 153 building is tentatively scheduled for release on November 13. He noted the final civil and architectural drafts, and contract documents are expected to be received for review by November 8. Sauter expressed hope the Port would be able to award by mid-December. ED Ziegler stated CERB loan funds will continue to be available since the Port is working toward construction. Ziegler stated the Port will need to request an extension for .09 grant funds, as the project has been delayed.</p>	
<p>Executive Director's Report (cont.) DIP Reservoir Cleaning</p>	<p>PM Sauter said the reservoir is scheduled for inspection and cleaning. He noted the system can remain online and the cleaning will be accomplished by remote vehicle. He noted this service also includes an exterior visual inspection, and a video report of the interior. ED Ziegler stated the Port selected low bidder Integrated Underwater Services.</p>	
<p>Executive Director's Report (cont.) December Meeting</p>	<p>ED Ziegler noted this schedule may change depending on the award schedule for the DIP 153 Building.</p>	
<p>Executive Director's Report (cont.) 4th Qtr Strategic Planning</p>	<p>ED Ziegler noted the Bingen Point Business Park irrigation leak has been identified and repaired. Sauter stated he has collected current information to create a better record for future reference. Discussion followed about lease requests. Discussion followed about harbor use.</p>	
<p>Executive Director's Report (cont.) Port Auditor</p>	<p>ED Ziegler noted she received AA Snyder's resignation, and the position has been posted. She made a recommendation to appoint PM Sauter as Port Auditor and a secondary signer during the transition.</p>	<p>PC Herman M to approve PM David Sauter as a signor and Port Auditor, PC Vinyard S, MP 3-0.</p>
<p>Commissioners Remarks</p>	<p>PC Vinyard inquired about bark fires. ED Ziegler stated she had no new information. Vinyard stated he attended a Klickitat County Public Economic Development Authority meeting. He noted there may be considerable demand on .09 funds for housing.</p> <p>PC Schmitt said he planned to return by the end of the month.</p>	

Commissioners Remarks (cont.)	PC Herman noted he received public comment interested in more boat parking and boat tie up locations.	
Public Comment	Nick Anthony, Exodus Treatment presented a proposal for developing a facility in an effort to offset inflation by developing a small treatment facility for septic pump-out in Dallesport to create competition in the area. He noted his company is interested in reinvesting in the local community. Anthony expressed his interest in a long term agreement on a little over an acre of land in the Dallesport Industrial Park. He noted the facility would initially include three 10,000 gallon tanks, and two small buildings. He noted proximity to the 8" sewer line would be one way to discharge waste, another would be to export effluent to field treatments. Discussion followed regarding odor control and treatment.	
Adjournment	PC Vinyard adjourned the PC Meeting at 5:44 PM.	

Approved on November 19, 2024
(Date)

Margie Ziegler
Margie Ziegler, Executive Director

Jim Herman
Jim Herman, Secretary